

F45 REGISTRATION GUIDE

STEP 1: GO.UIC.EDU/SCHEDULER

STEP 2: CREATE ACCOUNT

UIC STUDENTS AND MEMBERS

Select **FORGOT PASSWORD / CREATE LOGINS?**
CLICK HERE

Enter the email address you have on file with Membership Services. You may be asked for your UIN, which can be found on your I-card.

An email will be sent to you with a user name and password. It may take a few minutes for this email to arrive. After logging in, you will be prompted to change them.

NON-MEMBERS

Click on the **BECOME A GUEST** button on the right side of the screen.

The screenshot shows a login interface. On the left, there are fields for 'Username' and 'Password', a 'Login' button, and social login options for Facebook and Yahoo. A red circle highlights the link 'Forgot Password/Create Logins? Click Here.' below the password field. On the right, under the heading 'Not a guest yet?', there is a 'Become a Guest' button with a person icon, which is also circled in red. A red line connects this button to the 'NON-MEMBERS' section text.

Fill out the personal information form. Be sure to include your email address for contact, and birthdate to be able to register for classes.

STEP 3: PURCHASE F45 CLASSES

Use the **ACCOUNT INFORMATION** button to see options.

Click on **BUY SERIES SALES**.

In the next section you will pick your class(es) based on

Site - Select Student Recreation Facility

Module - Select Group Exercise

Class Category - F45

Select the pass that you would like to purchase. Your choice will populate below. Check the box next to the line item and click **ADD TO CART**. The next screen will allow you to make the payment and complete your registration.

While entering your payment info, be sure to verify your email, as this is where your receipt will be sent.

After submission, you will be presented with a receipt screen.

The screenshot shows a navigation menu with three main categories: 'Account Information', 'Program Registration', and 'Scheduler'. Under 'Account Information', there is a list of links: 'Account Summary', 'Buy Series Sales', 'Change Password', 'Contact Information', and 'Reservation Report'. A red circle highlights the 'Account Information' button, and another red circle highlights the 'Buy Series Sales' link. A red line connects the 'Buy Series Sales' link to the 'BUY SERIES SALES' text in the previous section.

STEP 4: REGISTER FOR F45

Use the **F45** button.

The screenshot shows the same navigation menu as in Step 3. The 'F45' button, which features the F45 Training logo, is circled in red. A red line connects this button to the 'F45' text in the previous section.

Next, you will see a sortable calendar with the class offerings.

Class Schedules

Selected Criteria

Site: Student Recreation Facility

Category: F45-Cardio

Instructor: All Instructor

Class: F45 Cardio

Member/Guest: All

Sort By: Start Time

Date: (mm/dd/yyyy) Today Tomorrow 11/05/2021

View Bio

Search

When you've identified a class, click on it and a popup will give more information. When you are ready, click the **ENROLL** Button.

Sort By: Start Time

Date: (mm/dd/yyyy) Today Tomorrow 05/04/2020

Search

Selected Date: 05/04/2020 (Monday)

List View Calendar View

Font: Medium

	Sunday 05/03/2020	Monday 05/04/2020	Tuesday 05/05/2020	Wednesday 05/06/2020	Thursday 05/07/2020	Friday 05/08/2020	Saturday 05/09/2020
12:00 PM			Bootcamp 12:00 PM				

Bootcamp
60min
NA

Enroll

Non Member \$0.00

This class is for anyone looking for a fun and challenging workout. Instructors will incorporate interval training, circuit stat More

Campus Recreation FACILITY HOURS RESOURCES Student Recreation Facility

In this next screen you can add family members. Make sure there's a check in the box next to everyone you want to register.

When you are finished, click **REGISTER**

Add Family Member(s)

Class Name: Bootcamp

Class Date: May 05 2020 (12:00 PM - 01:00 PM)

Resources: NA

Instructor: TBA

<input checked="" type="checkbox"/>	Name	Relationship
<input checked="" type="checkbox"/>	Kara Smith	Main

Back Continue Shopping **Register**

You are now registered!
Thank you, and we'll see you in class!